

Draft as of 1-19-09

**Julia L. Butterfield Library
Board Minutes for January 14, 2009**

Present: Judy Meyer, President; Gail Watson, Treasurer Kara Bickham; Gillian Thorpe, Director and Candy Zgolinski, Secretary.

The meeting was called to order at 6:05 PM.

The minutes of the previous meeting were accepted upon motion by Judy Meyer and second Gail Watson.

Director's Report – The Director's Report is attached however, Gillian Thorpe made the following comments:

- The library has been opened for two Sundays from 12 until 3:00 to good reception. The sign stating library hours is being updated. A sign will also be posted in the rear of the library.
- The library received a letter from the Mid-Hudson Library Board commending the work which was done to update the library's policies and procedures.

Treasurer's Report

- No Treasurer's report was submitted.
- Upon motion Candy Zgolinski, second Judy Meyer, that all warrants be paid for the month of December, 2008.

Communications

- Gillian Thorpe reported that she had received a letter from Boscobel requesting to borrow two of the library paintings; **Pic-Nic** and **The Hudson: A View From The Artists Home**. **Pic-Nic** will be on loan to the Historical Society during the time requested, but the board agreed to loan them the smaller painting.

Old Business

- Gillian Thorpe reported that contributions are coming in as a result of the Appeal Letter.
- The audit is still pending.
- The proposed Facility Committee is still in formation stage. The following community members were proposed as possible members: Beth Siegler; Peter Downey; Susan Early and Al Zgolinski.
- Candy Zgolinski made a motion, seconded by Judy Meyer that Linda Patterson be hired as bookkeeper at \$40 per hour and to work approximately 10 hours per month.
- Gillian reported that Robert Scofield has submitted paperwork to the New York State Supreme Court to appoint Joe Curto, Kara Bickham and Candy Zgolinski as trustees of the library.

- Discussion of the Fund Balance Policy was tabled to the February meeting.
- Gillian made the following report on the facility:
 - the door to be installed downstairs has been ordered
 - Peter Giachinta of Pidala Electric had fixed the spotlights on the trees and also the lights on the south side of the building which have been put on timers. He will submit a proposal for remaining electrical work which needs to be done.
 - A new boiler has been installed by Downey Oil. After problems with the new burner, it was replaced.

New Business

- Upon motion Gail Watson, second by Candy Zgolinski and carried that the officers for 2009 will be as follows:
 - Judy Meyer, President
 - Kara Bickham, Vice President
 - Gail Watson, Treasurer
 - Candy Zgolinski, Secretary
- After a discussion it was decided that the meeting dates will remain the second Wednesday of each month.
- Gillian Thorpe suggested that our Goals and Objectives be attached to our packets each month for review.
- Judy Meyer suggested that we invite New York State Senator Vincent Liebell to the March, 2009 meeting.

The meeting adjourned at 7:40 PM. The next meeting will be held on February 11, 2009.