

**Julia L. Butterfield Memorial Library
 Monthly Board Meeting
 Wednesday, January 15, 2014 - 7 pm**

Minutes

- A. In Attendance:** Judy Meyer, Gillian Thorpe, Mike LaRocco, Pam Markano , Dennis Gagnon and Kara Bickham
- B. Presentation: Sustainable Funding Options**
 - a. JBL Lawyer Robert Schofield and Rebekkah Smith Aldrich from the MHLS explained types of libraries and sustainable funding options summarized in the table below:

	414	259	School District	Special District
Annual Vote	Not automatically	Not automatically	Yes	Yes
Trustees Elected	Yes or No*	Yes or No*	Yes	Yes
Process	Petition each time an increase is needed (signatures=10% of the number of voters that voted in the last gubernatorial election)	Petition each time an increase is needed (signatures=25)	Petition + Vote + Charter Change Thereafter, annual vote	Legislation + Vote + Charter Change Thereafter, annual vote
Area	Municipal	School District	School District	Municipalities (+ Other)
Vote Administration	Board of Elections	School District or Library	School District or Library	Board of Elections or Library
Bond for capital expenditures	No	No	Yes	Yes

- b. Board will discuss various options and continue to look to leadership at MHLS for guidance and support throughout the process of choosing the best option for sustainable funding for the Butterfield Library

- C. Acceptance of Minutes:** Dennis made a motion to accept the minutes from the November 20th meeting; seconded by Mike and the motion carried.
- D. Financials:**

- a. Acceptance of Warrants/Checks (vote required): Judy made a motion to accept the warrants; seconded by Dennis; the motion carried.
- b. Deposit Summary
- c. Treasurer Comments if any on:
 - i. Review of Balance Sheet Standard:
 - 1. JBL received annual funding from Philipstown.
 - 2. Financial Statements filed with Town Board.
 - ii. Profit & Loss Previous Year Comparison

E. Director's Report –

- a. Monthly Activities
 - i. At the Director's Association (DA) meeting 12/6, new online catalog interface, Encore, was introduced.
 - ii. Arthur Gruber approached Gillian about setting up a trust for the library in his mother's name.
- b. Facility and Space
 - i. Diverting rainwater from new sidewalks will be discussed at next Facilities Committee meeting. Gillian took a video during a rain storm to show where the natural pattern of water run-off and will email link.
 - ii. Library hours sign to be changed to fit under current sign.
- c. Staff
 - i. Gillian took staff to breakfast at Hudson Hills to thank them for all their hard work last year.

F. Committee Reports

- a. Facilities Committee –Dennis
 - i. Pete and Dennis to meet tomorrow re re-location of the furnace.
 - ii. Dennis also spoke to Cold Spring Building Department in order to start streamlining the process for eventual work in Children's Library, storage area and offices downstairs
- b. Policy Committee: Pam
 - i. No policies this month
- c. Friends Liaison – Met 1/13

G. Old Business

H. New Business

- a. **Slate of officers for 2014**
 - i. **President**-Judy Meyer
 - ii. **Vice President**-Dennis Gagnon
 - iii. **Treasurer**- Mike LaRocco
 - iv. **Secretary**- Kara Bickham
 - v. Kara made a motion to approve the slate of officers for 2014. Judy seconded, and the motion carried.
- b. **Committee Chairs**
 - i. **Policy Committee**-Pam Markano
 - ii. **Facilities Committee**- Dennis Gagnon
 - iii. **Friends Liaison**- Judy Meyer
 - iv. Dennis made a motion to retain the current panel of committee chairs. Mike seconded and the motion carried.

- I. **Adjournment:** Meeting was adjourned at 8:45