

Julia L. Butterfield Memorial Library  
Monthly Board Meeting  
Wednesday, May 20, 2015 – 6:30 pm

## **MINUTES**

**Attendance:** Judy Meyer, Mike LaRocco, Pam Markano, Gillian Thorpe, Dennis Gagon, Marjorie Gage

**Acceptance of minutes of April 19, 2015 Meeting:** Judy made a motion to accept the minutes as revised, seconded by Dennis and the minutes were unanimously accepted.

**Financials:** Acceptance of Warrants: Mike motioned to accept the warrants, Pam seconded and the warrants were unanimously approved. Mike reviewed the Deposit Summary (including the Putnam County funds that were received), Balance Sheet, and Profit & Loss Previous Year Comparison. Mike has received the Wells Fargo quarterly statement and reported that all looks as it should and the statement will be on the agenda for the June meeting and included in the June minutes.

**Director's Report:** Gillian reviewed the Director's Report. She reported that she will be engaging Sean, the handyman, to repair the screen door, front step, and railing and replace spot lights. The staff meeting was very upbeat due to the success of the vote and Judy Meyer stopped by to congratulate and thank them for their hard work. The computer classes are going extremely well with the local seniors. The website has been updated with a "thank you" message to the community for a successful vote. The "vote info" tab will remain on the website for now for those still seeking information. There was a security breach on one of the credit cards (a \$14 unauthorized charge) and a new card was issued by the bank.

### **Committee Reports:**

- Facilities Committee: No meeting was held.
- Policy Committee: No meeting was held.
- Friends: No meeting was held.

### **Old Business:**

- The quote for the protective film to cover the 1/2 top portion of the 5 windows in the front room was approved and an order will be placed
- The passing vote was the main topic. Judy reported that the consensus among Senior's is that they love the library but cannot afford any more taxes. The 56% passing percentage was concerning to some as the school's vote passed by 72%. Gillian stressed the importance of going out for a vote (within the tax cap) each year moving forward.
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### **New Business:**

- Big Truck Day will be held on June 7<sup>th</sup> and the board discussed who would be providing food and/ or services for the day

The next meeting will be held on Wednesday, June 17<sup>th</sup> at 6:30.

The meeting was adjourned at 7:55 pm.

Minutes submitted by Pam Markano, Secretary

